

# CADET LEADERSHIP PROGRAM

**APPLICATION PACKET** 

LOS ANGELES POLICE DEPARTMENT

### LOS ANGELES POLICE DEPARTMENT

MICHEL R. MOORE Chief of Police



P.O. Box 30158 Los Angeles, CA 90030 Telephone: (213) 486-8590 TTY: (877) 275-5273 Ref #:

Dear Applicant, Parent, and/or Guardian:

Thank you for your interest in the Los Angeles Police Department's (LAPD) Cadet Leadership Program. The Cadet Leadership Program is the LAPD's signature youth program, designed to empower society's youth, families, and communities. All features of the Cadet Leadership Program are designed to emphasize its four cornerstones: leadership, academic excellence, ethical and wise decision making, and community service.

To achieve the "Cadet" rank, one must first complete the four-month Cadet Leadership Academy (Academy) as a "Cadet Recruit." The Academy represents the preparatory phase of one's future role as an LAPD Cadet. During the Academy, candidates will participate in a wide range of academic courses including topics related to law enforcement, leadership development, physical fitness conditioning, and drill exercises. All coursework is taught by sworn and civilian members of the LAPD in a safe, welcoming, and inclusive environment. Law enforcement-related components are introduced to provide candidates with a clear understanding of the policing profession, while reducing the anxieties associated with police contacts. Candidates will learn about the importance of positive police-community relationships to illustrate the role that our youth can play as leaders with the power to impact public safety in the community.

Cadet candidates will have the opportunity to perform non-hazardous police functions at police stations and within the community, volunteer at community events, and take part in social events. Ultimately, our goal is to help youth develop the life skills necessary to achieve success in the future. I wish you all the best as you join our family and begin your journey as an LAPD Cadet.

Respectfully,

MICHEL R. MOORE

Chief of Police

BILLY B. BROCKWAY, Commander Department Homeless Coordinator

Office of Operations

Cadet Applicant	Last Name
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Cadet Applicant First Name

Age

Division of Assignment

## **CADET APPLICATION CHECKLIST**

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Legal and Signature Page (page	25)			
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Report Card (Applicable only fo				
☐ Immunization Card				
Community Relations Officer -In-Charge Sign	nature (OIC)	Serial Number		
Youth Service Officer (YSO)		Serial Number	Signature Of YSO	
[This portion to be	completed by Yo	outh Programs Unit	Only]	
This section is to be signed by the YI				
Application Complete		Application Incor		
Youth Programs Unit (YPU) Officer	Serial Number	Date	Signature of YPU Officer	



# LOS ANGELES POLICE DEPARTMENT APPLICATION – POLICE CADET LEADERSHIP PROGRAM

			nary Date of Bir	TI A
Last Name		First Name		
Address			-  -	Reporting Dist
City		State	Zip Code	Completed by
Home Phone	Cell Phone			School GPA
Email Address			_	Completed by \
Name of School Ethnicity: Black		· ·	3 9 10 11 1	2 Grad
Hispanic		merican Indian Ilipino Ot	her:	
Shirt / Pants Size: Extra	Small Small Medium r to both top (shirt) and bottom (pants). No	Large E	tra Large Extr	a-Extra Large
JUOGE 1ESH DOG DID MON	the LAPD Cadet Program?			
How did you hear about Television/Radio Other:	Internet Friend	Police	Officer Scho	pol 🔲
Television/Radio Other: n the past, have you pai		d youth programs	(e.g. Junior Cad	lets PAI Joo
Television/Radio Other: n the past, have you par uvenile Impact Program, program was hosted?	Internet Friend ticipated in any LAPD-sponsored Community Safety Partnerships	d youth programs	(e.g. Junior Cad	lets PAI Joo
Television/Radio Other: n the past, have you par uvenile Impact Program, program was hosted?	Internet Friend	d youth programs	(e.g. Junior Cad	lets PAI Joo
Television/Radio Other: n the past, have you par uvenile Impact Program, program was hosted?	Internet Friend ticipated in any LAPD-sponsored Community Safety Partnerships	d youth programs	(e.g. Junior Cad	lets, PAL, Jeop d location the
Television/Radio Other:  n the past, have you par uvenile Impact Program, program was hosted?  PARENT/GUARDIAN C	Internet Friend ticipated in any LAPD-sponsored Community Safety Partnerships ONTACT INFORMATION	d youth programs	(e.g., Junior Cad the program an	lets, PAL, Jeop d location the
Television/Radio Other:  n the past, have you par uvenile Impact Program, program was hosted?  ARENT/GUARDIAN C	Internet Friend  ticipated in any LAPD-sponsoree Community Safety Partnerships  ONTACT INFORMATION  First Name	d youth programs	(e.g., Junior Cad the program an	lets, PAL, Jeop d location the
Television/Radio Other:  n the past, have you par uvenile Impact Program, program was hosted?  PARENT/GUARDIAN C	Internet Friend  ticipated in any LAPD-sponsoree Community Safety Partnerships  ONTACT INFORMATION  First Name  City	d youth programs	(e.g., Junior Cad the program an	lets, PAL, Jeop d location the

SCHOOL BACKGROUND:

All program participants currently enrolled in middle or high school must maintain a minimum of a 2.0 grade point average (GPA). A report card shall be attached to this application in order for candidates to be considered for the program. If the most recent report card is unavailable then a school counselor, teacher, or other school official can write a recommendation, which will be attached to this application, along with verification of the applicant's current GPA.

#### CADET LEADERSHIP ACADEMY ATTENDANCE POLICY:

To achieve the "Cadet" rank, applicants must first complete the four-month Cadet Leadership Academy (Academy) as a "Cadet Recruit." The Academy represents the preparatory phase of one's future role as an LAPD Cadet. During the Academy, recruits will participate in a wide range of academic courses including topics related to law enforcement, leadership development, physical fitness conditioning, and drill exercises. If a Cadet Recruit must miss any hours of instruction, approval from the Youth Services Officer must be obtained. If excessive hours of instruction are missed the Cadet Recruit may not be allowed to graduate from the current academy class. This in no way removes the Cadet Recruit from the Cadet Program; the Cadet Recruit will still be encouraged to attend weekly meetings at his or her Cadet Post, as well as return for the next Academy.

#### PARENT / CADET AGREEMENT:

I declare that all statements on this enrollment form and attachments are true and complete to the best of my knowledge. I understand that false, misleading, or incomplete information shall be cause for disqualification or termination from the Cadet Leadership Program. I understand that appointment as a volunteer is an "at will" status; and that the City of Los Angeles, acting through its Police Department, is free to discharge me without cause and I am free to discontinue participation in the program at any time. The parent/guardian gives permission to the Cadet Applicant, under the age of 18, to participate in the LAPD's Cadet Leadership Program. The parent/guardian, as well as the Cadet Applicant 18 years of age or older, understands the importance of providing accurate medical information, certifies that all information provided is accurate, and acknowledges that there are no physical limitations that would prevent the Cadet Applicant from participating in all aspects of the Cadet Leadership Program. I also understand that in the event of serious illness or injury, reasonable efforts will be made to contact the parent or guardian listed above.

DICAL FOR	M				
ALLERGIES:	rmedications f	ood plants, insect bites e	e i		
Explain:	Tribuloud of 10. 1	ooc mains, insect bites e	(C, )		
MEDICAL HIS	STORY: Do yo	ou currently have or have	ou ever had?		
Asthma:	YES NO	Convulsions / Seizures:	YES NO	Heart Trouble:	YES NO
Cancer:	☐YES ☐NO	High Blood Pressure:	YES NO	Diabetes:	TYES THO
Hemophilia:	YES NO	Kidney Disease:	YES NO	Learning Disability:	□YES □NO
Diagnosed with a Mental Illness:	YES NO	Placed on a Mental Evaluation Hold:	YES NO	Physical Disability:	☐YES ☐NO
If the Cadet Applica	nt has been diag	nosed with a Mental Illness, v	what was the diagnosi	ie?	
If the Cadet Apllicar	nt was placed on	a Mental Evaluation Hold, wh	at was the hold for o	nd subsin 2	
If the Cadet Applica	nt has a Learning	Disability what is the disabil	in/	id when?	
If the Cadet Applica	nt has a Physical	Disability, what is the disability, what is the disability,	ity:		
		cription medications that ye	ou take regularly)		
IMMUNIZATIO	NS: (Date of la	ast inoculation)			
Chicken Pox:		Mumps:		Polio:	
Diphtheria:		Hepatitis B:		Measles:	
Pertussis:		Tetanus Toxoid	<b>:</b>	Rubella:	
HEALTH INSU	RANCE:			S=	
Insurance Carrier	·		Policy	Number:	
Primary Care Phy	/sician:				
	East Na	me First N	lame	Office Prione	
Address					

LOS ANGELES POLICE CA	DET PHYSICAL FORM:	Page 3 of 5
Cadet Applicant Last Name	Cadet Applicant First Name	Cadet Applicant DOB
DUVCICIAN OR LICENCER LICENCE.		
PHYSICIAN OR LICENSED HEALTH C	ARE PRACTITIONER EVALUATION	
n all Cadet Leadership Bases	by a physician or licensed health-care	e practitioner is required for participation
adet Applicant is backles as a selection	ctivities. I certify that I am a physician	or licensed health-care practitioner and t
turation to include the following	to participate in strenuous exercise e	ach day, and for over an hour and a half in
duration, to include the following	movements but not limited to:	
Physical Fitness Qualification (The Ph > 1 mile run for time: Recruits wi > Push-ups: As many repetitions > Sit-ups; As many repetitions as	eysical Fitness Qualification involves the fo ill complete the run as fast as possible, but with as possible in one minute. possible in one minute.	llowing three physical activities): hin their physical limitations.
uration is dependent upon current w	e constraints or substituted with other phy	performed after an initial warm-up. Some ysical activities. The level of intensity & sions will occur outdoors. All participants are encouraged to push themselves beyond wha
planks, bridges, squats, and lung  Sit-Ups: To include all variations  Pull-Ups: Due to the difficulty of  Jumping: Participants will perfor	, as well as leg lifts.  This exercise participants will only be expected.	d to complete as many repetitions as possible.
ased upon my examination of thing the state of the state	s patient, I recommend the following all be completed legibly. Failure to do so could	restrictions or limitations: result in the Cadet Applicant's denial of entry into
ysician Name:		
Printed Name		
ysician Business Address:	d Address	
sician Contact Phone:		
rsician Signature:		
	<b>A</b>	Place Physician's Stamp Here





#### PRELIMINARY BACKGROUND ASSESSMENT:

The LAPD conducts a thorough background assessment of all Cadet Applicants as part of a screening process to ensure that individuals participating in the Cadet Leadership Program are worthy of the position afforded to them. This application is part of that process. Please carefully answer the questions asked of you as honestly and accurately as you can. The information you provide will be checked with other sources and with other individuals. If it is determined that the information you have provided is false, inaccurate, or incomplete, you may be disqualified from the Cadet Leadership Program at any time for displaying dishonesty and/or deception during the background process.

1.	Have you ever been arrested or convicted of a misdemeanor offense as a juvenile or as an adult?  Yes No
2.	Have you ever been arrested or convicted of a felony offense as a juvenile or as an adult?  Yes No
3.	Have you ever been detained by a law enforcement officer for any reason?  Yes No
	If yes, please explain the circumstances and outcome of the detention.
4.	Why do you want to become an LAPD Cadet?
5.	What are your goals, both short-term and long-term?
6.	Do you have any hobbies or extra-curricular activities that you participate in?
<b>7.</b>	Have you ever used any illegal drugs?  Yes No  If you have used illegal drugs, list what you used, the last time, and the reasons why you used them.
	Do you tag graffiti on property not your own and without permission, whether or not an expression of art?  Yes No  What is your opinion of being in a "tagging crew?"
3	
J.	What do you think of individuals that are involved with street gangs?
1, .	f we were to speak to your teacher or school counselor how would they describe you as a student?
2. [	łow would γου perform under mentał or physical stress?

#### AGREEMENT ASSUMING RISK OF INJURY OR DAMAGE, WAIVER AND RELEASE OF CLAIMS

In consideration of the City of Los Angeles ("City") acting through its Police Department granting my minor child permission to participate in the Police Cadet Program (hereinafter "Cadet Program"). I, as the parent or legal guardian of the applicant, a minor (the "Minor"), hereby expressly give my consent for such participation. On behalf of myself and Minor, I hereby release, acquit and forever discharge the City and its officers, agencies, and employees of and from any and all rights, claims, demands, actions, causes of action, damages, costs, losses of services, compensation, and debts, including attorney's fees (collectively "claims") which the undersigned and Minor may have against the City, whether known or unknown, which result from, arise from, or are related in any way to Minor's participation in the Cadet Program or any activities or events related thereto; or I, 18 years of age and older, the undersigned also hereby release the same. I hereby agree to indemnify and hold harmless the City from and against any and all claims which result from, arise from, or are related in any way to Minor's participation in the Cadet Program excluding only claims that are attributable to the gross negligence or willful misconduct of the City.

Should it be necessary for my minor child to have emergency medical care while participating in the Cadet Program, I hereby give City personnel my permission to use their judgment in obtaining care for my minor child and I give permission to the medical care provider selected by the City personnel to render medical care deemed necessary and appropriate. Such consent includes any x-ray examination, anesthetic, medical or surgical diagnostic or treatment and/or hospital service that may be rendered to said minor or adult. I understand that the City is not obligated to provide medical treatment and that any cost incurred for treatment provided which is not covered by insurance shall be my sole responsibility. On behalf of myself and of Minor, I expressly waive the rights given by Section 1542 of the Civil Code of California which states: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor." I warrant that I understand the content of the foregoing authorization, release, and indemnity. My signature, hereon, is my own free act and it is my intention to be legally bound hereby.

For those 18 years of age and older, I represent that I am at least 18 years of age and that I have carefully read this document. I warrant that I understand the content of the foregoing authorization, release and indemnity. My signature, hereon, is my own free act and it is my intention to be legally bound hereby.

#### PARENTAL WAIVER FOR CONSENT FOR PHOTOGRAPHS

I, the undersigned parent or legal guardian of the applicant, a minor child assigned to the Cadet Program, do hereby consent to my child being photographed, by professional and/or amateur photographers, while participating in any detail, event, function, or activity related to the Los Angeles Police Department Cadet Program; or, I, a Cadet 18 years of age and older, do hereby consent to being photographed, by professional and/or amateur photographers, while participating in any detail, event, function, or activity related to the Los Angeles Police Department Cadet Program. I also give my consent for the Los Angeles Police Department, including any Division or unit therein to use the photographs taken of my child to develop brochures, posters, displays, or other items for Cadet recruitment purposes. I further authorize the use and display of the photographs during other Department sponsored promotional activities. I hereby expressly waive all claims for compensation and release the Los Angeles Police Department and the City of Los Angeles from any and all liability which may arise as a result of my child being photographed while participating in the Cadet Program, and for the subsequent use and display of the photographs. I understand that this consent/waiver and release will remain in effect until such time that it is revoked, in writing, by me. The Department retains the right to use the aforementioned photographs for the purposes stated herein, whether or not the minor continues to be involved in the Cadet Program, absent written revocation of consent by the parent/quardian.

#### VOLUNTEER INSURANCE SUMMARY

The Mayor's Volunteer Corps provides limited accidental death, dismemberment, and accident medical insurance for all City Volunteers through One Beacon Insurance. This specialty insurance coverage provides protection for individuals who volunteer their time in service to the City and applies only if the volunteer has no insurance available or acts as a supplemental to any other insurance available to the volunteer at the time of an incident requiring medical treatment. Further, this coverage protects Cadets against certain injuries resulting from a covered accident sustained while performing their duties in the scope of an authorized volunteer assignment, or during volunteer training sessions and under the direction of the City (acting through its Police Department), subject to certain limitations. Note: Medical expenses related to the following are not covered: any pre-existing conditions; and any injuries sustained during extracurricular or recreational activities such as off-site field trips, picnics, dances, banquets, etc.

Accidental Death and Dismemberment: A maximum benefit of \$25,000 is available. Accident Medical Expense: A maximum benefit of \$25,000, per occurrence, for medical treatment related to most injuries suffered while participating in volunteer activities. Accident Reporting Procedure: In the event of an injury, Cadets have the responsibility to immediately notify their Cadet Post Advisor or supervisor of the incident. If for some reason this is not possible, the injury shall be reported within 24 hours of the next City work day, at which time the advisor or supervisor will direct the volunteer on proper reporting procedures. Source Document: City of Los Angeles Volunteer Insurance Policy Summary

#### PRELIMINARY BACKGROUND ASSESSMENT

If the Cadet Applicant certifies that the answers they have given on the above questionnaire are true, complete and correct to the best of their knowledge and that they have not evaded or omitted any part thereof to reflect an untruth listed herein, then they understand that falsification constitutes ground for termination from the Los Angeles Police Department Cadet Program.

By signing below, all Cadet Applicants, Paunderstand, and agree to all conditions list	arents, Guardians, Community Relations Officer-in-Charge and Y sted herein.	fouth Services Officers have read,
Cadet Applicant Signature	Cadet Applicant Printed Name	Date
Parent / Guardian Signature	Parent / Guardian Printed Name	Date
Youth Services Officer Signature	Youth Services Officer Frinted Name	Date



# ACKNOWLEDGEMENT OF GROOMING AND APPEARANCE STANDARDS PROVISION BY LAPD CADET LEADERSHIP ACADEMY

I, [parent/guardian name], hereby acknowledge that I have been informed by the Leadership Academy that It is a requirement for my child, [ and professional appearance while participating in the program.	e LAPD Cadet ], to maintain a neat
By signing below, I acknowledge that I have read and understand the terms of this	acknowledgement
and agree to comply with the requirements set forth by the LAPD Cadet Leadership	p Academy
Signature:	
[parent/guardian name]	
Date:	

#### Los Angeles Police Department Cadet and Recruit Cadet Grooming and Appearance Standards



#### PERSONAL APPEARANCE - GENERAL

Cadets and recruit cadets (recruits) shall always maintain a neat and clean appearance. The following guidelines apply to both cadets and recruits unless otherwise noted.

#### **ORNAMENTATION**

Uniformed cadets and recruits shall not wear any unauthorized ornamentation such as earrings, necklaces, bracelets, or large conspicuous rings (unless a religious article). Additionally, uniformed cadets and recruits shall refrain from wearing any non-visible affixed ornamentation on any body part (bellybutton rings, etc.) while participating in any cadet-related activities.

#### WATCHES

Wearing a watch is one way to establish good habits by fostering time-management skills and promptness. Therefore, cadet and recruits are encouraged to wear a watch. The watch face shall not extend beyond the width of the wrist, while the color of the watch may be black or any solid color that compliments the uniform. Youth Services Officers (YSOs) will maintain ultimate authority to determine if a watch meets appropriate standards.

#### FINGERNAILS

Cadets' fingernails shall not extend more than 1/4 of an inch from the tip of the finger or interfere with the safe performance of their duties. Uniformed cadets wearing fingernail polish shall use a conservative shade, without decals or ornamentation, and fingernails shall not detract from the uniform appearance. The concerned YSO shall determine the appropriate and suitable shades of fingernail polish.

Note: To minimize the potential for injury to participants, recruit fingernails shall be kept short and clean. Fingernail decals or ornamentation are prohibited. Further, recruits may only wear clear nail polish.

#### **TATTOOS**

Tattoos shall be covered and not visible while participating in the Cadet Program. Department uniformed and non-uniformed cadets, while on-duty, shall not display any tattoos and/or branding. Cadets shall cover all tattoos/branding by wearing an authorized long-sleeved uniform shirt if in uniform or if wearing business attire, the business attire shall cover all tattoos. If a cadet has only one tattooed/branded area of a three-inch square or less to cover, the cadet may, instead of wearing a long-sleeved shirt, cover that area with a single skin patch, of a color as close to the wearer's skin color as is reasonably available, up to a three-inch square. If the tattoo/branding area is more than can be covered by a three-inch square skin patch, the cadet must wear the long-sleeved uniform shirt or business attire, as appropriate for the assignment. The intent is that no tattoo/branding area remains visible during cadet-related activities and that no more than a single three-inch square skin patch is visible.

#### **SIDEBURNS**

Sideburns shall not extend beyond a point even with the bottom of the ear lobe and shall extend in a clean-shaven, horizontal line. The flare (terminal portion of the sideburn) shall not exceed the width of the main portion of the sideburn by more than one fourth of the unflared width. The sideburn shall be trimmed and neat in appearance.

#### **FACIAL HAIR**

Cadets may display a short and neatly trimmed mustache of natural color. Mustaches shall not extend below the vermilion border of the upper lip or the corners of the mouth and may not extend to the side more than one-half inch beyond the corners of the mouth. At all times, cadets shall be clean-shaven except for sideburns and mustaches.

Note: Recruits shall be clean shaven prior to the start of watch, thus facial hair is not allowed.

Beards are not allowed while participating in the Cadet Program; however, growth of facial hair may be permitted for medical or religious purposes only (to include recruits participating in the Cadet Leadership Academy).

#### EYEWEAR AND SUNGLASSES

Prescription and non-prescription sunglasses worn by cadets shall be conservative in style and professional in appearance. Plastic or composite frames shall be a dark color and free of omamentation. The temple width shall be no wider than one-half inch and in no case, obstruct peripheral vision. Wire frames are acceptable in black, gold, or silver color. The lenses shall be dark shades of gray, green, or brown. Gradient (light sensitive) lenses are acceptable; however, the lenses must return to a neutral color when not in sunlight. Designer lenses of color such as pink, blue, and yellow are not acceptable. Silver-coated or reflective lenses are not acceptable. Sunglasses may not be worn at night, indoors, or in darkened areas. Cadets may utilize a plain black corded leash on their sunglasses.

Note: Recruits shall not wear sunglasses during Academy training, unless they possess a valid prescription.

For additional information please refer to the Department's Youth Programs Manual, Volume II, Chapter 6.

#### HAIR STANDARDS - GENERAL

While on-duty, all cadets (to include recruits) shall keep their hair neat, clean, well groomed, and consistent with a natural hair color. A cadet's overall appearance must conform to the Department's general hair standards. There may be medical or personal reasons wherein cadets may need to use wigs or hairpieces and should be authorized to wear them, including recruits participating in the Cadet Leadership Academy.

#### MALE CADETS

On-duty uniformed cadets shall keep their hair properly trimmed. The hair shall be at least moderately tapered, not extend below the top of the shirt collar or cover any portion of the ear, nor interfere with the proper wearing of the uniform hat (if worn). Further, hair shall be maintained so as not to interfere with vision.

#### MALE RECRUITS

Male recruits shall keep their hair properly trimmed. The hair shall be at least moderately tapezed, with a barbershop clip No. 3 on top and a No. 1 on the sides. Further, hair shall be maintained and haircuts shall be kept fresh in appearance and free of any defined lines.





#### FEMALE CADETS AND RECRUITS

On-duty uniformed female cadets shall arrange their hair so that it does not extend below the bottom edge of the shirt collar not interfere with the proper wearing of the uniform hat (if worn). Further, hair shall be arranged so as not to interfere with vision. On-duty uniformed female cadets shall not arrange their hair in a ponytail hairstyle. If the hair extends beyond the bottom edge of the collar, the hair shall be pulled back into a tightly wound but with an optional part on either side of the head. Female cadets shall only wear hair restraints that match the color of their hair. If necessary, bobby pins may be used.

Female recruits shall only wear black hair restraints. The female recruit's hair shall be consistent with a natural hair color.





